



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

March 7, 2008

Janice Edwards, Treasurer  
Donna Edwards for Congress  
P.O. Box 441153  
Fort Washington, MD 20749

Identification Number: C00422964

**Response Due Date:**  
**April 7, 2008**

Reference: Amended 12 Day Pre-Primary Report (10/1/07 - 1/23/08), received  
2/9/08

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 items:

1. Your report fails to include an FEC Form 3Z-1. Form 3Z-1 is used to disclose the total gross receipts of the candidate's authorized committees available to be expended as of December 31, 2007 in connection with the 2008 Primary and General elections. Please provide a completed Form 3Z-1 with this report. (2 U.S.C. § 434(B) and 11 CFR § 104.19(b))
2. Commission Regulations require that a committee disclose the identification of all individuals who contribute in excess of \$200 in an election cycle. (11 CFR § 104.3(a)(4)(i)) Identification for an individual is defined as the full name (initials are not acceptable), complete mailing address, occupation and name of employer. (11 CFR § 100.12) Your report discloses contributions from individuals for which the identification is not complete.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

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